



**Board of Selectmen  
Minutes  
Friday, January 21, 2011, 9:00am  
Town Hall Meeting Room**

The meeting was called to order at 9:00AM by Chair, Peter Warren in the Town Hall Meeting Room. Selectmen Peter Warren, Marie Sobalvarro, Ron Ricci, and Tim Clark were all in attendance as well as the Town Administrator Tim Bragan and Executive Assistant Julie Doucet. Bill Johnson entered at 9:10am.

**MINUTES** – On a Clark/Sobalvarro motion, the board voted unanimously to approve the minutes of 12/21 & 1/4, as presented.

**INTERIM FIRE CHIEF DONALD HURME**

Lieutenant Charles Nigzus was present to introduce Donald Hurme as the interim Fire Chief. Hurme spoke briefly about his family's fire service history stating it was a natural calling for him as well. He grew up in Princeton and worked in several communities retiring from the Town of Townsend. Hurme said he is looking forward to this opportunity and is eager to be of assistance in the process of hiring a new Fire Chief. Marie Sobalvarro asked how things are going so far. He said the Firefighters have been very helpful. He is holding regular office hours and anticipates implementing a regular inspection schedule as well.

**PART-TIME DISPATCHER**

Officer Scott Hughes was present to introduce Steven Lucier for appointment as a part-time dispatcher. Lucier said he is a recent graduate of Fitchburg State College and will be graduating from Reserve Officers Academy in a few months. On a Clark/Sobalvarro motion, the board voted unanimously to appoint Steve Lucier to a part-time dispatcher position as recommended by Chief Denmark.

**SELECTMEN REPORTS**

Peter Warren announced Evergreen Solar will be closing their facility in 2011.

Peter Warren said a meeting will be held tomorrow morning at the Community Center Building in Devens. The meeting is regarding a citizens petition that will be given to Senator Jamie Eldridge requesting Devens be made its own town.

**JBOS** – Marie Sobalvarro said at the last meeting some discussion revolved around the governance of JBOS. She said Enrico Cappucci and Leo Blair offered their perspective stating MassDevelopment is a developer and not a provider of municipal services. They encourage JBOS to basically seize governance while MassDevelopment is at their weakest and most vulnerable. Blair and Cappucci stated it will only be more of an advantage to the towns if they determine how to provide services. Sobalvarro said some were in favor of the idea while others were reluctant. Questions arose with regards to how towns would handle short falls or surpluses. Bill Johnson said this adds fuel for the

Devens Economic Analysis Team (DEAT) to get their analysis completed. Ron Ricci said the team is still having troubling receiving information requested from MassDevelopment. Ricci reported another piece of this discussion is on how Devens Enterprise Commission (DEC) members are appointed. The ideas of having more local input on nominees will allow the towns more direct control. The board members agreed these initiatives are important to pursue further. Sobalvarro said there was no update on Vicksburg Square.

Marie Sobalvarro announced the Council on Aging would be meeting with the Finance Committee on Saturday morning if any residents are interested in attending.

Peter Warren reported the Municipal Buildings Committee (MBC) voted on their recommendation to be presented at the February 1<sup>st</sup> Selectmen's meeting. Tim Clark asked if the recommendation would be provided in advance of the meeting. Clark also asked for an update on the Capital Investment and Planning Committee. Warren said they have not yet completed their approvals. Clark wondered what the role of the BOS will be concerning approval of capital projects. Tim Bragan said all requests were submitted back in October and the committee has about \$430,000 available. They need to determine what projects are necessary and what are not. Clark asked if there will be an opportunity to make adjustments. Bragan said the BOS has final approval. Marie Sobalvarro asked if other funding sources can be offered. Bragan said yes.

Marie Sobalvarro offered to investigate Chapter 138 further to determine what the next steps are if the town wants to accept the entire chapter.

#### **ENERGY ADVISORY COMMITTEE – Green Communities Application**

Energy Committee member Eric Broadbent presented the board with a prioritized spreadsheet listing the projects to be submitted with the Green Community application. (Attachment A) Broadbent said the items with alternate MSBA grant funding would not go through if the MSBA grant funding was not approved. Ron Ricci asked why the cost for an Operator Project Manager and estimates was not included. Broadbent said he was unsure of how to estimate for this. Ricci said he wants to be sure we have enough funds to do the work and cover the cost for the required Operator Project Manager and cost estimates. Bill Johnson recommended placing the item for the Town Hall energy modeling at the bottom of the list. Ron Ricci agreed. They said considering the unknown next steps regarding the building this may be premature. They suggested the energy modeling be done in conjunction with the Municipal Building Committees articles at the Annual Town Meeting. Marie Sobalvarro said it makes sense to get the data prior to ATM so we understand what improvements are needed. Bragan reminded Johnson and Ricci that the town has already said they want energy efficiency regardless of what happens with the Municipal Building Committees proposal. Eric Broadbent and Marie Sobalvarro said really these are two separate proposals. Johnson expressed his interest in choosing projects that will have immediate results not for a study that may not be used. Sobalvarro asked Johnson if he would support a separate warrant article to have the energy modeling done. Tim Clark wonders why we would ask the taxpayers to pay for the study when we have a grant program that will. He said we already know the building

is inefficient this will tell us exactly how to make substantial improvements. Eric Broadbent said it makes sense to do the study now considering the work being done by the MBC. He said it is important for people to understand the long term savings. Johnson and Ricci continued to express their interest in having the item moved to the bottom of the list. Johnson explained that he is in favor of the study but feels the other projects will show results sooner.

On a Johnson/Ricci motion, the board voted to submit list as presented with the town hall energy modeling being moved to the bottom.

(Johnson – Aye, Ricci – Aye, Warren – Aye, Sobalvarro – Nay, Clark – Nay)

Marie Sobalvarro said the BOS should be prepared to endorse a separate warrant article for the study at ATM. She pressed Johnson to commit to supporting a separate warrant article at ATM. He said he would support it if done in context with data that is useful.

### **TOWN ADMINISTRATOR REPORT**

Bragan supplied a copy of the draft MOU for the Regional Household Hazardous Products Collection Program to the board. He said it has been reviewed and approved by Town Counsel. He will ask the board to vote on it at their next meeting.

Bragan reported he has been working with the Fire Department on the Fire Chiefs job description. He provided the board with copies of the current description and the Town of Lancaster's for them to review. He asked the board to provide any input they may have to him.

### **RIGHT OF FIRST REFUSAL FOR FOXGLOVE PROPERTY**

On a Clark/Ricci motion, the board voted unanimously to endorse acknowledgement of Right of First Refusal for Foxglove.

### **2011 CAUCUS WARRANT**

On a Clark/Sobalvarro motion, the board voted unanimously to call caucus on February 12, 2011 in the Town Hall Meeting room at 7:00pm.

Tim Bragan set the date for submission of Annual Town Meeting articles for February 11<sup>th</sup>.

Marie Sobalvarro asked to have a discussion item at an upcoming meeting regarding the establishment of an enterprise zone for the sewer system. This discussion should include the prospect of combining the sewer and water departments. Bill Johnson suggested Water Commissioners liaison Tim Clark touch base with them for their input.

\*\*\*\* On a Sobalvarro motion, the Board voted unanimously by a roll call vote (Sobalvarro – AYE, Johnson – Aye, Ricci – AYE, Clark – AYE, Warren - Aye) to enter into executive session at 10:45am, as authorized by Chapter 39, Section 23B of the Massachusetts General Laws, at a meeting for which 48-hours notice has been given, to review a non-union contract. Following the executive session, the Board will reconvene into open session only to adjourn. \*\*\*\*

The meeting was adjourned at 11:00am.

Documents referenced:

**PART-TIME DISPATCHER** – Memo from Police Chief

**ENERGY ADVISORY COMMITTEE – Green Communities Application**

Two spreadsheets dated 1.21.2011 – List of Projects for GC funds

Energy Efficiency Projects Metrics

**TOWN ADMINISTRATOR REPORT** – Final MOU Regional Household Hazardous  
Projects Collection Program dated 1.20.2011

**RIGHT OF FIRST REFUSAL FOR FOXGLOVE PROPERTY** –

Acknowledgement – Right of First Refusal dated 1.21.2011

**2011 CAUCUS WARRANT** – Call to Caucus dated 1.21.2011